

## Minutes

In Attendance: Sister Marie Hannah, Kevin Blain, Lori Jarboe, Brandi Lusk, Danika Peak, Leah Abang, Emily Graham

Absent: Father Michael Wimsatt, Matthew Hobbs, Chris Bauer

- I. Opening: The meeting was called to order at 6:00 pm by Kevin Blain followed by an opening prayer by Sister Marie Hannah. Roll call was completed via sign-in sheet. A motion to approve minutes from our previous meeting was approved by Kevin Blain and seconded by Lori Jarboe and passed unanimously by the Board. There were no visitors in attendance.
- II. Visitor Comments: No visitor comments this session.
- III. Presentations:
  - A. General Discussion of Knight of News Survey Results (Kevin Blain)
    1. Our first “Knight of News” was held Tuesday March 22 at the SJS Gym.
    2. We were pleased with the attendance, estimated around 65-70 families represented.
    3. We had seventy-one surveys completed.
    4. According to the survey here’s some common themes of things we are doing well:
      - a. Providing sense of Community
      - b. Providing a faith based education
      - c. Holding high academic expectations
      - d. Caring teachers and staff/ kids feel safe
      - e. Smaller class sizes
    5. According to the survey here’s some common themes of things we can improve on:
      - a. Communication between school/teachers to parents about events/ tests
      - b. Being more consistence regarding disciplinary issues with students (dress code, behavior, etc.)
      - c. Opportunities for other extracurricular activities, specialty classes, and outdoor/recess
    6. The board discussed the results of the survey. Emily Graham and Kevin Blain plan to get together and dig deeper into the results, identify upcoming board agenda items, possible pillars for the SJS Comprehensive Plan, and to communicate back to the parents.
  - IV. General Reports
    - A. Principal (Sister Marie Hannah)
      1. We have hired Chelsea Sullivan as our Summer Camp Director. SJS will be offering some Summer Camps this year for both academics and sports. We hope to build on this summer, and have a full summer of activities planned for Summer 2023.
      2. We’re finalizing the revised English Language Arts curriculum and adopting new textbooks and resources.
      3. SJS students recently completed the Tai Le Service Project by beautifying the entrance to the Station of the Cross trail, and decorating rocks in honor of Tai.
      4. Several are involved in development an annual SJS fundraising calendar to better spread out those programs for the benefit of the all (especially the parents).

CULTURE

COMMUNICATION

COOPERATION

COMMUNITY

Saint James families and staff, in partnership with our priests, parish and neighboring communities, inspire our students to:

~Be disciples and evangelize to others who may not know Christ or His Church~

~Become responsible leaders in service to others~

~Foster a love for life-long learning~

~Enter young adulthood as people of integrity, virtue and holiness~

5. Spring MAP is underway, so far the results are looking good. Hope to have a presentation next meeting.

B. PTO (Brandi Lusk)

1. PTO's Spring fund raiser begins soon. PTO members and volunteers will be selling donuts at the drop-off line on Thursday April 29. They are looking to sell 550 dozen.
2. Teacher Appreciation Week is May 2- May 6, PTO will provide food/gift cards/gifts to teachers to show our appreciation.

C. Teacher Representative (Danika Peak)

1. Spring MAP tests are happening the weeks of April 25 – May 6.
2. Sister Marie Hannah came to the classrooms to talk directly to the students about the importance of taking the MAP tests seriously and trying hard.
3. Teachers have formed committees to address particular items that were brought through a teacher survey back in the Fall. More to come on those committee meetings, but very excited about the progress. More time has been allocated for teacher collaboration, and all teachers are enjoying this and seeing a benefit already.

V. Standing Committee Reports

A. Finance (Kevin Blain)

1. The Parish Finance Council met Wednesday April 20 and finalized the 2022/2023 FY Budget. We feel really good about the direction of school regarding finances. We were able to budget for more teacher/staff salary adjustments, as well as start much-needed long-term maintenance funds.
2. We finalized the bus contract with Bush Fire Services. The bus will run from St. Martin's in Flaherty to SJS both AM and PM five days a week. We're leasing the bus and hiring our own driver, so we have access to the bus for summer events, field trips, sports, etc.

B. Buildings and Grounds

1. We will be meeting soon with the Finance Committee to formally identify and prioritize any potential capital projects for the school. There were several good ideas that came out of the Knight of News, and the Knights of Columbus have shown interest in teaming up on a project or two.

C. Mission Advancement:

1. We were asked to take a look at the SJS slogan, as it hasn't been changed in many years and resembles the popular PGA Master's Tournament slogan.

Current Slogan: A Tradition Unlike Any Other

Taglines A Tradition In Faith, A Tradition Of Academic Excellence, A Tradition Of Community

Mission Statement: Saint James families and staff, in partnership with our priests, parish and neighboring communities, inspire our students to: Be disciples and evangelize to others who may not know Christ or His church, Become responsible leaders in serving others, Foster a love for life-long learning, Enter young adulthood as people of integrity, virtue and holiness

New suggested slogan: Tradition. Faith. Excellence. Community.

All in attendance liked the proposal. No formal approval necessary.

VI. Ad Hoc Committee Reports (no reports)

VII. New Business (None)

VIII. Closing Comments/Prayer: Sister Marie Hannah closed the meeting with a prayer. Our next meeting is set for May 17.

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